



SPCA of Westchester
590 North State Road
Briarcliff Manor, NY 10510
(914) 941-2896, extension 28
www.spca914.org

VOLUNTEER APPLICATION

Thank you for your interest in volunteering at the SPCA of Westchester. To be considered for a volunteer position, please complete the following information. Return the completed application to the SPCA at the address above or send by email to Joanne@SPCA914.org. This application is also available to be printed from our website.

First/Last Name _____

Home Address _____

Phone (Mobile/Home/Work) _____

Email _____

Please indicate below the types of volunteer opportunities that you are interested in:

- Canine Companions** – Teach shelter dogs the basic obedience and skills they need to find good homes; provide regular exercise and socialization. Get involved in classes, play groups, and other canine enrichment programs.
- Kongs® and Toys** – Sanitize and stuff Kongs® or clean the toys that are part of our canine enrichment programs. Volunteers can help with these activities at any time the shelter is open, or in their own homes.
- Feline Care** – Work with shelter cats and kittens to help them be friendlier and more adoptable. Provide socialization and other activities to keep our felines active, mentally stimulated, and eager for human interaction.
- Fostering** – Open your home to a shelter dog/puppy or cat/kitten while we work to find them permanent homes. Fostering length of time varies.
- Greeters** – Welcome and assist visitors to our shelter, who are here to find a pet, drop off donations, or get information. Help them find the staff members who will best meet their needs and make the adoption process go smoothly.
- Grooming** – Help in the shelter's on-site facility with professional equipment; we groom dogs and cats on a rotating basis. *Completion of Canine Companions or Feline Care program is required.*

- ❑ **Pet Therapy “Golden Outreach”** – Visit healthcare facilities with your own dog or with a specially trained shelter dog (*completion of Canine Companions program, including a Golden Outreach training class is required to take a shelter dog off-site*) to make a difference in the lives of residents and patients.
- ❑ **Adoption Events** – Help with adoption events at our shelter in areas such as: puppy tending, adoption facilitating (*completion of Canine Companions program required*), and crowd control.
- ❑ **Office/Clinic Office** – Opportunities for volunteers to help office staff with paperwork, filing, mailings, flyer postings, copying, data input, and other administrative projects.
- ❑ **Clinic** – Work side-by-side with our vet, vet techs, and vet assistants. This includes animal care, creation of surgical packs, general cleaning and laundry. *Completion of Canine Companions and Feline Care programs are required.*
- ❑ **Marketing** – Spread the word about our shelter and animals. One of our most effective tools for helping animals get adopted is to post an online ad on Petfinder.com. Photograph animals and keep our web-site updated. Create, distribute, and post our flyers for *Dog/Cat of the Month* and other information for events and special activities.
- ❑ **Community Outreach/Special Events** – Let our communities know about the variety of services the SPCA and Simpson Clinic provide. Be an advocate for shelter animals. Help organize special event planning, community outreach and fund-raising projects.
- ❑ **Humane Education** – Work with the Director of Humane Education. Teach children to express empathy and compassion towards animals. Take part in presentations for children at the shelter and in schools.
- ❑ **Shelter Beautification** – Help us keep our shelter welcoming and attractive year-round. Get involved with gardening, trail maintenance, mulching, planting, painting, and other projects.
- ❑ **Disaster Relief** – Help with emergency planning and evacuation of animals in the event of a local disaster. Become FEMA-certified through on-line courses and be a part of our team.

If you have volunteered with other organizations, please provide details_____

Level of Education Completed_____ Language(s) spoken other than English_____

Current Employer’s Name_____

Address_____

Occupation: _____

Emergency Contact

Name/Relationship/Phone_____

Waiver: I am aware that I must successfully complete General Volunteer Orientation as well as all required training programs before I can engage in any volunteer activities. In addition, I agree to abide by all the rules, regulations, policies, and procedures of the SPCA of Westchester. **Furthermore, I am at least 18 years of age.** On behalf of myself and all my present and future heirs and assignees, I hereby agree to hold harmless and not bring legal action of any kind arising out of damage, injury, or loss to my property or myself, regardless of the cause, including negligence, to the SPCA of Westchester and its employees. I have read and completed the SPCA of Westchester Volunteer Manual (including the Volunteer Release Form), initialed and understand its contents.

Applicant’s signature _____ Date_____