



Intake / Surrender Request Form

Please complete the following Request form and email it to info@spcawestchester.org.
Be sure to attach a picture or video of the pet as well as medical records. Once received, the form will be reviewed by our intake coordinators. If we can intake your pet(s), you will receive an email within 3 business days.

Date: _____

Circle: Dog or Cat

Owner/Guardian name: _____ Town of Residence: _____

Email address: _____ Phone Number: _____

Name of Pet(s): _____

Breeds: _____ Color: _____ Size: _____

Spayed or Neutered?: Yes or No

Current on vaccines?: Yes or No

| Vet Name | Vet Contact # |
|----------|---------------|
| | |

Please answer the following questions:

Please list medical conditions: _____

Where was the animal obtained? _____

Is your dog potty trained? Yes or No Does your cat use the litter pan? Yes or No

Is your pet good with other dogs? Yes or No Cats? Yes or No Kids? Yes or No

Is your dog/cat good with strangers? Yes or No. If no, Please explain

Is your dog/cat scared of loud noises?: Yes or No

Is your dog reactive to people or dogs on leash?: Yes or No

Has your dog/cat ever done the following toward a person(s):

Snapped at Growled Bitten Scratched

If your dog/cat has bitten a person, did it break skin? Yes or No Date of bite: _____

Additional comments: _____

Signature of Owner: _____

Please see 2nd page for intake process -->

Intake Process:

- **Incomplete forms will not be reviewed.**
- All pet surrenders must be scheduled ahead of time.
- All pets must be up-to-date medically prior to surrenders:
 - Cats must receive a FVRCP and rabies vaccines, and FIV/FELV test.
 - Dogs must receive a DHPP and rabies vaccines, and Heartworm test.
- Please submit medical records along with the Request form.
- Surrender fee for dogs: \$100
- Surrender fee for cats: \$50
- If your pet(s) is approved for intake, you must complete a rehoming form.

Please note, SPCA Westchester has limited space for owner surrenders, and unfortunately, SPCA cannot intake every surrender request. Please review our Intake/Surrender policy on our website at spca914.org for tips on rehoming your pet.

For Internal Use only:

Date of Review: _____ Date of Follow-up Contact: _____