



**Protecting Animal Welfare  
By Providing:**

Shelter and Rehabilitation  
Adoption Services  
Low Cost Spay and Neuter  
Cruelty Investigations  
Outreach Programs  
Help in Locating Lost Pets

**SPCA of Westchester, Inc.**  
590 North State Road  
Briarcliff Manor, NY 10510  
(914) 941-2896  
(914) 762-8312 fax  
[www.sPCA914.org](http://www.sPCA914.org)

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## 2020 SPCA Dog Walk and Pet Fair Vendor Form

**Date & Place:** Saturday, May 2<sup>nd</sup> from 10 am to 2 pm at  
FDR State Park, Yorktown Heights, New York.

**Goal:** To raise \$120,000 to help support the SPCA's  
lifesaving animal rescue programs including: cruelty  
investigations, shelter and rehabilitation of abused and  
abandoned dogs, cats and horses, low cost veterinary  
services and community outreach programs.

**Event Description:** To enter the *SPCA Dog Walk and Pet  
Fair*, individuals pay an entrance fee of \$20.00 or submit  
funds raised. Participants may walk all or part of the 2.5  
mile trail at FDR State Park in Yorktown Heights. After the  
walk, visitors will enjoy food and music while participating  
in activities such as games, agility demonstrations an SPCA  
adoption meet and greet and more!

Vendors will have the opportunity to meet potential  
customers and sell and/or promote their products and  
services (pet and non-pet related).

While the SPCA of Westchester would naturally reap the  
major benefit from this partnership, your business will  
benefit as well. This event is highly promoted in the  
following:

- SPCA email blasts (reaches more than 20,000  
animal lovers).
- SPCA website (average of 25,000 visitors a month).
- SPCA social media pages (more than 60,000 fans).
- SPCA walk brochure (5,000 supporters).

# 2020 Walkathon & Pet Fair Vendor Form

**Date:** Saturday, May 2nd

**Location:** FDR State Park, Yorktown Heights, NY

**Time:** 10 am to 2 pm

\*Please keep a copy of this form to refer to regarding event details and rules

**\*ALL Vendors must supply us with a Certificate of Liability Insurance 1 week prior to the event. The name of the event (The SPCA of Westchester's Dog Walk and Pet Fair) and date and address of the event (FDR State Park at 2957 Crompond Road, Yorktown Heights, NY 10598) must be listed in the description of operations section on your certificate. The SPCA of Westchester, NYS Office of Parks, Recreation and Historic Preservation and the People of the State of NY need to be listed as co-insured. The SPCA of Westchester should be listed as the certificate holder.**

\*You will find out your Vendor space location the morning of the event. The event is in the field next to lot #1.

Your Name AND Company: \_\_\_\_\_

Street Address: \_\_\_\_\_ Town: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Donation Fee: It's a \$50 fee to Promote your goods and services or a \$100 fee to Promote AND Sell items**  
**Rules and details for your Vendor Booth Space:**

- Set-up starts as early as 7:30 am.
- Vehicles must be off the grass/field and in the parking lot by 9:30 am unless given special permission.
- Your Vendor space will be marked the day of the event.
- Event is in the field next to parking lot #1. Booth materials can be dropped off in the field by accessing the dirt road behind the concession stand.
- All exhibitor spaces are 10 feet wide.
- All Dog Walk Vendors are responsible for providing their own tents, tables, chairs and signage.
- The SPCA of Westchester and FDR State Park are not responsible for any theft or damage to your exhibit.
- Electricity is not provided on site.
- Event is rain or shine.

Enclosed is my check for \$ \_\_\_\_\_ (payable to SPCA of Westchester)

Charge my credit card: # \_\_\_\_\_ Exp: \_\_\_\_\_ CVC Code: \_\_\_\_\_

Please send form along with payment information to: SPCA of Westchester Dog Walk & Fair at 590 North State Road, Briarcliff Manor, NY 10510. **Questions? Call Lisa at (914) 941-2896 ext. 54 or email [Lisa@spca914.org](mailto:Lisa@spca914.org)**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  <i>Your insurance company</i>	CONTACT NAME: _____	FAX (A/C.No): _____
	PHONE (A/C.No, Ex) _____	E-MAIL _____
INSURED  <i>Your company</i>	INSURER(S) AFFORDING COVERAGE _____ NAIC # _____	
	INSURER A: _____	
	INSURER B: _____	
	INSURER C: _____	
	INSURER D: _____	
	INSURER E: _____	


**COVERAGES**      **CERTIFICATE NUMBER:** 1996096127      **REVISION NUMBER:** \_\_\_\_\_

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COM/POP AGG Emp Ben COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTIONS					EACH OCCURRENCE AGGREGATE
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>				<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The People of the State of New York, Executive Department, the NYS Office of Parks, Recreation and Historic Preservation, Taconic Region, its Officers, Agents, employee and assigns are included as additional insured for General Liability, as required by written contract, for the operations of/on behalf of, the named insured, for the SPCA of Westchester's Dog Walk and Pet Fair May 2, 2020.

<b>CERTIFICATE HOLDER</b>   <b>SPCA of Westchester</b> 590 North State Road Briarcliff Manor, NY 10510	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE _____

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ACORD 25 (2014/01)

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